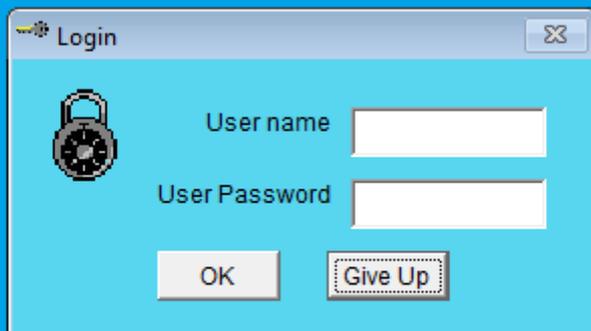


# Accounts Payable Information System (APIS)

An **Mgm Food & Commodities Corporation** and **Mgm Blendwell Corporation** organization may manage accounts payable more efficiently and automatically by using an accounts payable information system (APIS), which is a software program or set of tools.

Here's a general guide:

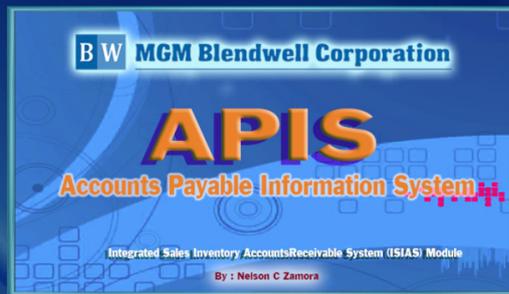
First of all, login into your account at **APIS**.



We employ [MGM Blendwell APIS](#) and [MGM Foods APIS](#), two distinct program types under APIS, in our organization.

**MGM Blendwell**

# BW MGM Blendwell Corporation



## MGM Foods

# MGM Food & Commodities Corporation



Usually, you can print documents from the menu in the upper left corner, but Transaction and Reports are the most typical uses for it.

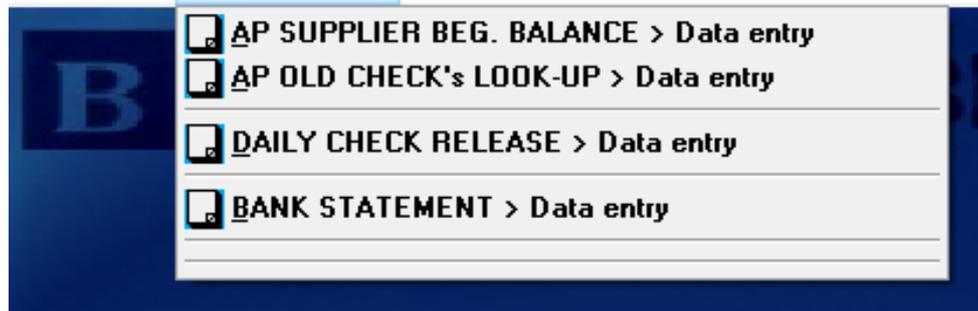
## Transaction

The transaction menu offers a variety of options for printing documents.

### *Blendwell Transaction Interface*

APIS - ACCOUNTS PAYABLE INFORMATION SYSTEM : Rev : 03.26.2021

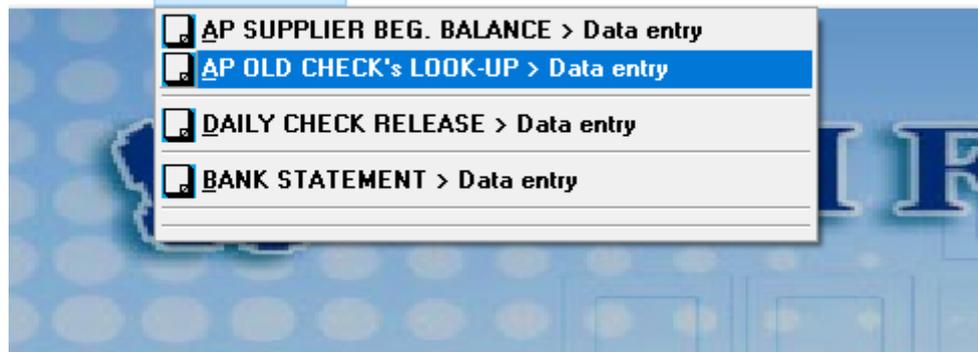
FILE Edit TRANSACTION REPORT UTILITY



### *Foods Transaction Interface*

APIS - ACCOUNTS PAYABLE INFORMATION SYSTEM : Rev : 11.16.2023-A

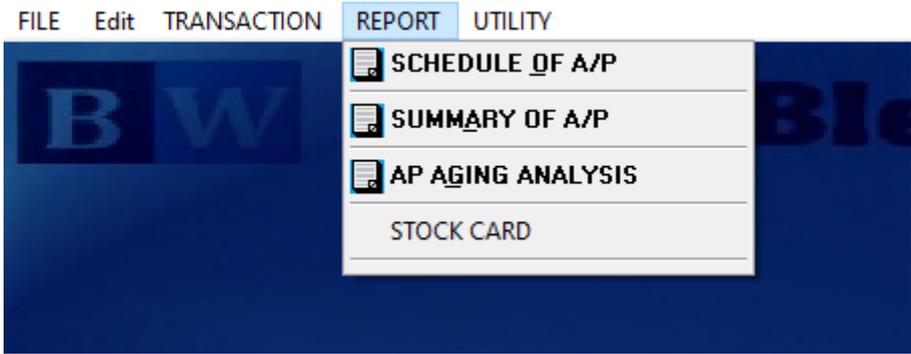
FILE Edit TRANSACTION REPORT UTILITY



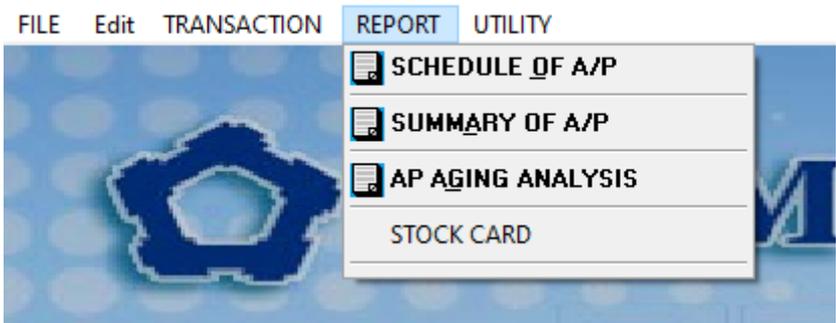
## Reports

The Reports menu offers a variety of options for printing documents.

### *Blendwell Report Interface*



### Food Report Interface



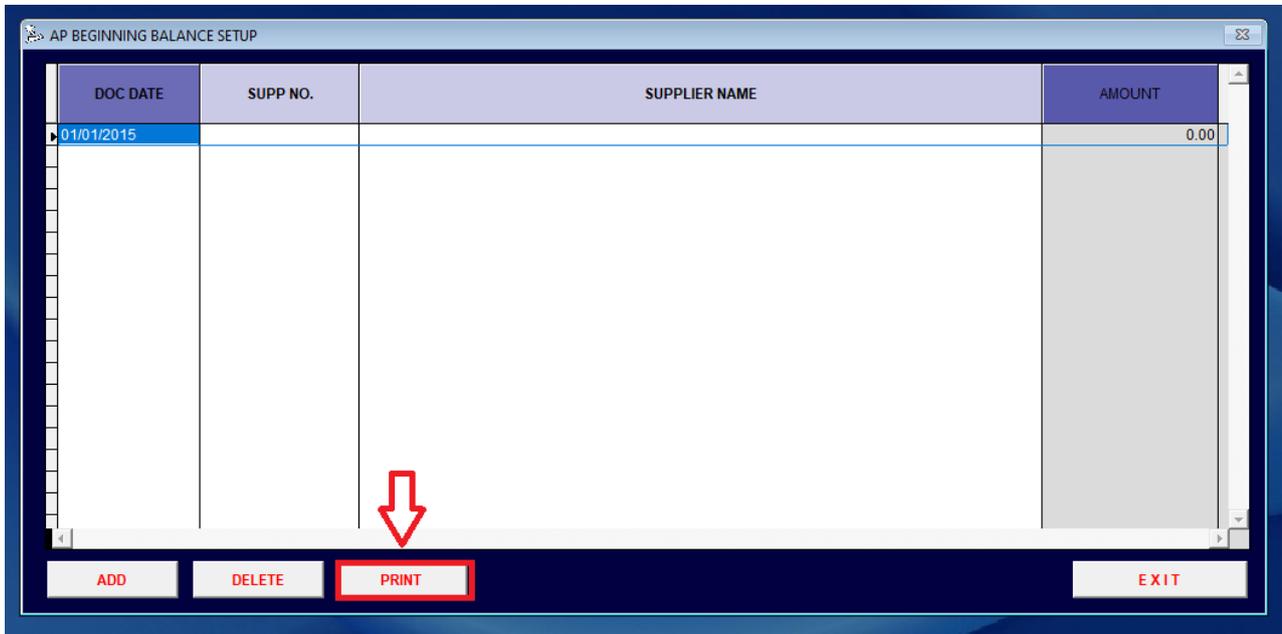
There are four distinct options under the **Transaction** menu for printing documents or files.

### AP SUPPLIER BEG. BALANCE > Data entry

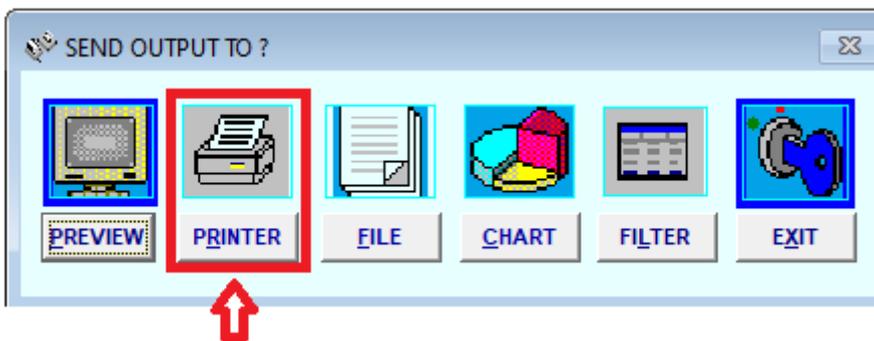
#### Blendwell - AP Beginning Balance Setup UI or Interface

When you click the AP Beginning Balance configuration option in the Transaction menu, **follow these steps**:

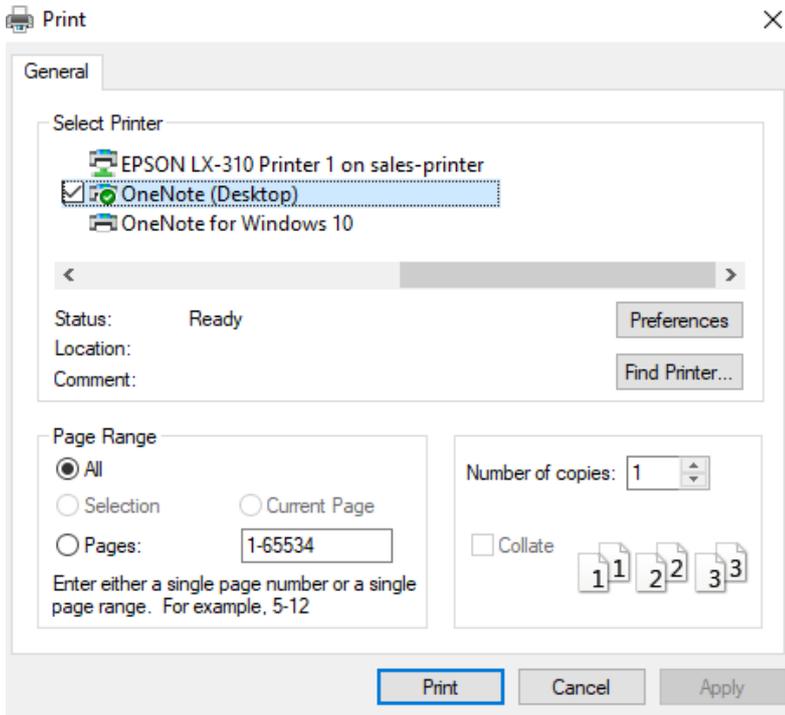
**Step 1:** The UI for the AP Beginning Balance Setup likewise displays "**PRINT**" and Click it.



**Step 2:** After clicking the "**PRINT**" button, another option appears. Click it.



**Step 3:** Select your printer's name and click "**Print**".

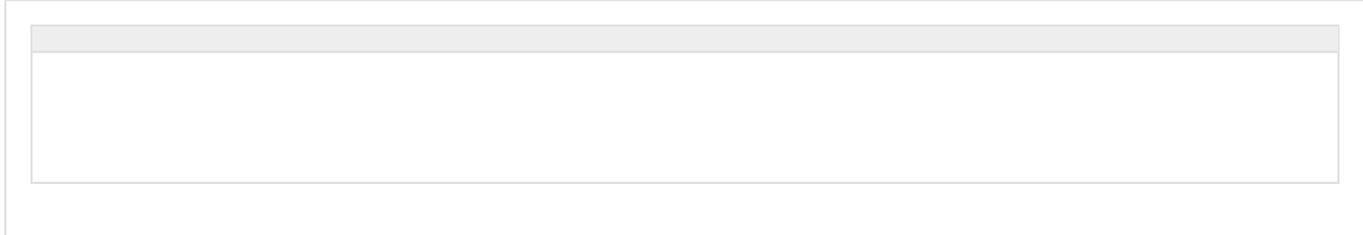


### Foods - AP Beginning Balance Setup UI or Interface



### AP OLD CHECK's LOOK-UP > Data entry

#### Blendwell - AP Look-Up Table Only UI or Interface



#### Foods - AP Look-Up Table Only UI or Interface



### DAILY CHECK RELEASE > Data entry



**BANK STATEMENT > Data entry**

Revision #30

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